



ACADEMIC PETITION

Registry, 14-18 West Avenue, Constant Spring, Kingston 8
Telephone: (876) 969-8211, 969-8803
969-1226 Fax (876) 925-9129

Division of Academic Affairs

This form is to be used by students to request variations from stated academic policies and procedures. **Obtain a recommendation from your advisor** and return this petition to the Office of the Registrar. Please type or print.

Name _____ Student # _____ Date _____

Major _____ Year Group _____ Phone _____

Details of Petition: (Use additional sheet, if necessary) _____

What is the rationale to justify this petition? (Use additional sheet, if necessary) _____

Recommendation of Student's adviser: Grant Deny Recommendation to be filed separately

Advisor's signature (required) _____

N.B. This petition will be referred to the Academic Affairs Committee for final decision.

Received by Registry

Signature: _____

Date: _____

For Official use only:

FINAL ACTION: This petition is Granted Denied

Comments: _____

Signed: _____

Title: _____

Date: _____

Distribution: 1. Registrar's Office 2. Student's File 3. Academic Affairs Committee